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DEPARTMENT OF EDUCATION  
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**FISCAL YEAR 2015  
CHILD AND ADULT CARE FOOD PROGRAM  
FAMILY DAY CARE HOME SPONSOR MEMORANDUM #2**

**TO:** Family Day Care Home Sponsors

**FROM:** Marla J. Moss, Director  
Office of School Support Services

**DATE:** November 20, 2015

**SUBJECT: Revised Equal Opportunity Public Notification Policy and USDA  
Nondiscrimination Statement**

The Office of the Assistant Secretary for Civil Rights' Policy staff has released Departmental Regulation (DR) 4300-003, Equal Opportunity Public Notification Policy. The DR updates the Nondiscrimination Statement and the "*And Justice for All*" poster. The DR, which includes the Nondiscrimination Statement language for USDA programs, can be found at the Office of Chief Information Officer webpage<sup>1</sup>. The new "*And Justice for All*" poster is currently in the design phase. It will be distributed once it is printed.

Attached is the revised 2015 Nondiscrimination Statement language for use in all United States Department of Agriculture (USDA) Food Nutrition Services (FNS) nutrition assistance programs. All documents, pamphlets, websites, etc., should be updated as follows:

1. Websites must be updated by December 31, 2015
2. Documents, pamphlets, brochures, etc., using nondiscrimination statement language prior to 2013 must be updated by December 31, 2015
3. Documents, pamphlets, brochures, etc., using 2013 NDS language should be updated when current supplies are exhausted or by September 30, 2016
4. All new printing must use the 2015 nondiscrimination statement

Please note, effective immediately, it is ***no longer required*** to display the shortened version of the nondiscrimination statement on menus. The Spanish version of the 2015 nondiscrimination is now available.

The Civil Rights Handout has been updated to include the 2015 nondiscrimination statement. It has been attached for your convenience. Other documents are being revised and will be available on the CACFP website<sup>2</sup>.

For questions regarding this memo, contact Michigan Department of Education at 517-373-7391.

<sup>1</sup> <http://www.ocio.usda.gov/policy-directives-records-forms/directives-categories/whats-new>

<sup>2</sup> <http://www.michigan.gov/cacfp>

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